

- 02. Verification by Inspection.** Such inspections shall, at a minimum verify that: (7-1-93)
- a.** Drugs are dispensed only under the supervision of a pharmacist(s). (7-1-93)
  - b.** Ancillary pharmacy personnel are properly directed and supervised. (7-1-93)
  - c.** Disinfectants and drugs for external use are stored separately and apart from drugs for internal use or injection. (7-1-93)
  - d.** Drugs requiring special storage conditions to insure their stability are properly stored. (7-1-93)
  - e.** No outdated drugs are stocked in the institutional pharmacy or the facility it serves. (7-1-93)
  - f.** Distribution and administration of controlled substances are properly and adequately documented and reported by both pharmacy and medical personnel. (7-1-93)
  - g.** Emergency drugs designated pursuant to Subsection 260.01.f. herein above are in adequate and proper supply both within the pharmacy and at outside storage locations. (7-1-93)
  - h.** All necessary and required security and storage standards are met. (7-1-93)
  - i.** Metric-apothecaries/weight and measure conversion tables and charts are reasonably available to all medical personnel. (7-1-93)
  - j.** All policies and procedures of the director and/or appropriate committees of the institutional facility relevant to pharmacy are followed. (7-1-93)
- 03. Annual On-Site Review of Pharmacies.** The Board of Pharmacy, shall, no less than once a year, conduct an announced on-site review by one of its members or by its qualified designee, all aspects of the management and operation of all institutional pharmacies in this state, to verify compliance with the law, these rules and such other standards as may be appropriate to insure that the health, safety and welfare of patients of the facility serviced by the pharmacy are protected. (7-1-93)
- 04. Furnishing Records to Reviewer.** Upon request, the hospital or other institution will furnish to the reviewer all records, invoices, inventories, orders, patient medication profiles and such other records and reports as may be required to conduct an in depth audit of drug distribution by the facility. (7-1-93)
- 05. Written Reports of Annual Inspections.** Such annual inspections shall be made, and written reports thereof shall be filed with the Board and the director, a copy of the report shall be forwarded to the administrator of the institution within sixty (60) days of the review. (7-1-93)
- 06. Exit Interview After On-Site Review.** At the conclusion of the on-site review, the Board member or designee who conducted the review shall participate in an exit interview with the director and the administrator of the institution. (7-1-93)
- 07. Discrepancies and/or Deficiencies.** Discrepancies and/or deficiencies shall be discussed at the exit interview, such shall be corrected within a reasonable time. (7-1-93)
- 08. Filing Written Notice of Corrections.** Written notice of correction(s) shall be filed with the Board of Pharmacy whose directions may be disputed by written notice filed with the Board. (7-1-93)

**261. TELEPHARMACY PILOT PROJECT.**

The Board, through its Executive Director, may authorize specific Institutional Facilities and the Institutional Pharmacies located therein to participate in a Telepharmacy Program. The following rules shall apply to institutions so authorized by the Board for the telepharmacy practiced in the institution. The purpose of the Telepharmacy Program is to allow the provision of pharmaceutical care through the use of telecommunications and information technologies to patients at a distance from the pharmacy and pharmacist providing the pharmaceutical care. During

the pilot project phase of the Telepharmacy Program, designation to participate in the Telepharmacy Program shall be at the discretion of the Board and the Executive Director. (4-6-05)

**262. DEFINITIONS.**

**01. Central Pharmacy.** An institutional pharmacy authorized by the Board to participate in a Telepharmacy Program. (4-6-05)

**02. Consulting Pharmacists.** Pharmacists employed at a Central Pharmacy who provide pharmaceutical care to patients at a Rural Institutional Facility. (4-6-05)

**03. Rural Institutional Facility.** An Institutional Facility authorized by the Board to participate in a Telepharmacy Program. Rural Institutional Facilities will be those facilities such as federally designated critical access hospitals or other facilities operating in a health professional shortage area and who are unable to otherwise obtain pharmaceutical care on a timely basis twenty-four (24) hours per day. (4-6-05)

**04. Rural Institutional Pharmacy.** The institutional pharmacy located within a Rural Institutional Facility. (4-6-05)

**05. Telepharmacy Program.** The pilot project adopted by the Board to allow selected Central Pharmacies and selected Rural Institutional Facilities to engage in the provision of pharmaceutical care through the use of telecommunications and information technologies to patients at a distance from the pharmacy and pharmacist providing the pharmaceutical care. (4-6-05)

**263. CONTRACT FOR TELEPHARMACY PROGRAM.**

A Central Pharmacy may contract with a Rural Institutional Facility for operation of a Telepharmacy Program as specified herein. (4-6-05)

**01. Contract Matters.** The contract shall address the following matters: (4-6-05)

**a.** Identify the director of pharmacy of the Central Pharmacy and the director of pharmacy of the Rural Institutional Pharmacy and provide for notice to the parties and to the Board in the event of a change in either director. (4-6-05)

**b.** Contain a description of the telepharmacy services to be performed by the Central Pharmacy for the Rural Institutional Pharmacy, including: (4-6-05)

**i.** Protocols for communication of orders for prescription drugs from the practitioners at the Rural Institutional Pharmacy to the pharmacists at the Central Pharmacy. (4-6-05)

**ii.** Protocols for the Central Pharmacy to accomplish dispensing of prescription drugs at the Rural Institutional Facility and to ensure that the Central Pharmacy has sufficient Consulting Pharmacists and support staff to meet the pharmacy needs of the Institutional Facility where the Central Pharmacy is located as well as performing the pharmacy functions for the Rural Institutional Pharmacy as are contemplated under the contract. (4-6-05)

**iii.** A description of the access to prescription drugs in the Rural Institutional Pharmacy under the program and protocol for maintaining the security of prescription drugs in the Rural Institutional Pharmacy. (4-6-05)

**iv.** Contain a provision for the orderly transition of pharmaceutical services for the Rural Institutional Pharmacy in the event the Central Pharmacy elects to terminate its participation in the Telepharmacy Program, such transition to include an adequate time for the Rural Institutional Pharmacy to locate appropriate pharmaceutical services from another source. (4-6-05)

**v.** The term of the contract shall not exceed two (2) years and shall be subject to the right of the Board and its Executive Director to conduct an annual review of the operations under the contract and of the Telepharmacy Program. (4-6-05)

**02. Additional Contract Matters.** The contract may address additional matters regarding the Telepharmacy Program between the Central Pharmacy and the Rural Institutional Facility. (4-6-05)

**03. Contract Approval.** The contract must be approved by the Executive Director of the Board of Pharmacy prior to the commencement of telepharmacy services between the Central Pharmacy and the Rural Institutional Facility. In reviewing the contract, the Executive Director shall evaluate the proposed terms in the light of: (4-6-05)

- a.** Promoting, preserving, and protecting the health, safety, and welfare of the public; (4-6-05)
- b.** Maintaining appropriate professional standards for the practice of pharmacy; and (4-6-05)
- c.** Maintaining appropriate safeguards for the protection of prescription drug inventories, especially controlled substance inventories, at the Rural Institutional Pharmacy. (4-6-05)

**264. SPECIAL RULES FOR DIVISION OF RESPONSIBILITY FOR TELEPHARMACY.**  
Notwithstanding anything in these rules (IDAPA 27.01.01) to the contrary, for Rural Institutional Pharmacies and Central Pharmacies, and the pharmacists practicing under an approved contract for telepharmacy services, the following rules shall apply. (4-6-05)

**01. Responsibility of Director of Central Pharmacy.** The director of pharmacy of the Central Pharmacy shall be responsible for all telepharmacy services performed by the Central Pharmacy under the approved contract and for meeting the requirements of the Idaho Pharmacy Act and these rules with respect to such services. The telepharmacy activities and operations performed by the Central Pharmacy under the approved contract and the ancillary personnel of the Central Pharmacy engaged in such activities and operations shall be personally and directly supervised by the director of pharmacy in the same fashion as all other activities and operations at the Central Pharmacy. (4-6-05)

**02. Responsibility of Director of Rural Institutional Pharmacy.** The director of pharmacy of the Rural Institutional Pharmacy shall remain responsible for all other aspects of the Rural Institutional Pharmacy but shall not be responsible for the services performed by the Central Pharmacy under the approved contract. Where ancillary personnel are directed or supervised in telepharmacy activities by the Central Pharmacy, responsibility for such direction and supervision shall lie with the Central Pharmacy and the director thereof. (4-6-05)

**265. -- 290. (RESERVED).**

**291. FAILURE TO RENEW.**

**01. Renewal of Licenses and Registrations.** All licenses and registrations must be renewed within thirty (30) days prior to the expiration of the same. (11-22-93)

**a.** Failure to make application for renewal prior to the expiration date will cause the license or registration to be cancelled. (11-22-93)

**b.** The Board may reinstate that license or registration on payment of fifty dollars (\$50) together with all fees delinquent at the time of reinstatement. (7-1-93)

**02. Pharmacist License Renewal.** Pharmacists shall apply for renewal of their license annually not later than the first day of June. (Section 54-1724, Idaho Code) (11-22-93)

**03. Reinstatement.** The Board may compel pharmacist applicants for reinstatement of license who have not practiced as a licensed pharmacist, within or without the state, for the year preceding the time of filing application for reinstatement of license, to take a practical and/or a jurisprudence examination. (11-22-93)

**292. REGISTRATION, DRUG OUTLET.**